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**Date: 8th September 2020**

Dear Sir/Madam,

A digital meeting of the **Appointments Committee** will be held via Microsoft Teams on **Tuesday, 15th September, 2020 at 2.00 pm** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy'.

**Christina Harrhy**  
CHIEF EXECUTIVE

## AGENDA

- |   | Pages                             |  |
|---|-----------------------------------|--|
| 1 | To receive apologies for absence. |  |
| 2 | Declarations of Interest.         |  |

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

A greener place Man gwyrddach



Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat

- 3 To receive and consider the following matter which in the opinion of the Proper Officer may be discussed when the meeting is not open to the public and first to consider whether the public interest requires that the meeting should be closed to the public for consideration on this matter: -

1 - 2

- 4 To Interview Candidate for the post of Head of Finance and Section 151 Officer.

**Circulation:**

Councillors Mrs E.M. Aldworth (Chair), W. David, V. James, J. Pritchard, Mrs M.E. Sargent, G. Simmonds, J. Simmonds (Vice Chair) and J. Taylor,

Relevant Cabinet Member Councillor Mrs E. Stenner (Cabinet Member for Finance, Performance and Customer Service)

And Appropriate Officers.

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Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at [www.caerphilly.gov.uk](http://www.caerphilly.gov.uk). except for discussions involving confidential or exempt items.

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## APPOINTMENTS COMMITTEE – 15<sup>TH</sup> SEPTEMBER 2020

### PUBLIC INTEREST TEST – EXEMPTION FROM DISCLOSURE OF DOCUMENTS SCHEDULE 12A LOCAL GOVERNMENT ACT 1972

**SUBJECT:** TO INTERVIEW CANDIDATE FOR THE POST OF HEAD OF FINANCE AND SECTION 151 OFFICER

**REPORT BY:** HEAD OF LEGAL SERVICES AND MONITORING OFFICER

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I have considered grounds for exemption of information to be presented to the Committee and make the following recommendations to the Proper Officer:-

#### EXEMPTIONS APPLYING TO THE REPORT:

Information relating to a particular individual(s) (para 12).

#### FACTORS IN FAVOUR OF DISCLOSURE:

There is a public interest in the way in which the Council deals with staffing issues.

#### PREJUDICE WHICH WOULD RESULT IF THE INFORMATION WERE DISCLOSED:

The report contains detailed personal information regarding an individual who has applied for the above mentioned vacant post and this appointment process has not been formally concluded.

#### MY VIEW ON THE PUBLIC INTEREST TEST IS AS FOLLOWS:

That paragraph 12 should apply. My view on the Public Interest Test is that whilst there is a need to ensure transparency and accountability of a Public Authority for decisions taken in relation to the appointment of senior officers, this must be balanced against the fact that this process has not yet been formally concluded and also the right of a third party to the privacy of their affairs. It is considered that this outweighs the need for the information to be made public.

The information is not affected by any other statutory provision, which requires the information to be publicly registered. The information contains personal data of staff members which is protected by the Data Protection Act 2018.

On that basis I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.

#### RECOMMENDED DECISION ON EXEMPTION FROM DISCLOSURE:

On that basis I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, and that the report should be exempt.

**Signed:**  
**Post:** Head of Legal Services and Monitoring Officer

**Date:** 7th September 2020

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I accept/~~do not accept~~ recommendation made above.

**Signed:**  
**Proper Officer**

**Date:** 7th September 2020

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